



GAP GENERAL ADMINISTRATIVE PROCEDURE

SECTION:	500 – SCHOOL ORGANIZATION AND MANAGEMENT
GAP NUMBER:	541.00
SUBJECT:	Personal Electronic Devices (PEDs) on School and DPCDSB Premises
REFERENCE:	<p>Board Policies: 6.02: Records and Information Management 8.12: Personal Electronic Devices 4.14: Freedom of Information and Protection of Privacy; 4.75: Acceptable Network Use and Security; 9.01: Catholic Code of Conduct; 9.02: Bullying Awareness, Prevention, and Intervention; 9.03: Progressive Discipline</p> <p>General Administrative Procedures: 312.08 – Municipal Freedom of Information and Protection of Privacy – Student Personal Information 312.10 – Privacy Breach: Best Practices for Responding 530.00 – Catholic Code of Conduct; 540.00 – Document Retention Schedule 551.00 – Bullying Awareness, Prevention, and Intervention 552.00 – Progressive Discipline</p>
EFFECTIVE:	January 30, 2007
REVIEWED/AMENDED	December 1, 2014; February 23, 2022

*“An educated person knows many things.”
Sirach 34:9*

1. INTRODUCTION AND PURPOSE

- 1.1. This General Administrative Procedure (GAP) applies to electronic devices not owned by the Dufferin-Peel Catholic District School Board (DPCDSB), but which are used on DPCDSB premises and/or at DPCDSB-sanctioned events for educational purposes. policies or procedures, the more restrictive use policy/procedure shall govern.
- 1.3. PEDs are personal electronic devices that include, but are not limited to laptops, tablets, cell phones, smartphones and wearable technology

3. REGISTRATION OF PEDS

- 3.1. Students and their parent/guardians (unless students are aged 18 years or are aged 16 or 17 years and have withdrawn from parental control) must sign and return *General Form 337: Personal Electronic Device Used With WI-FI Network Student Agreement* before access

- 4.11. DPCDSB further reserves the right to terminate or suspend the wireless network access of a particular user and/or device, if deemed that such user or device compromises the integrity of the network or conflicts with the *Catholic Code of Conduct* and other DPCDSB policies and procedures, in addition to other consequences as appropriate.

5. AUTHORIZED SERVICE RESTRICTIONS

- 5.1. It is the responsibility of any student (and/or the parent/guardian) or staff member who uses a PED to address normal and reasonable security measures, such as maintaining up-to-date anti-virus protection and security patches for software for their own protection and for those with whom they share the wireless network.

6. ACCESS AND DISCLOSURE

- 6.1. DPCDSB will establish audit trails, which may be accessed, reproduced, and used without notice or permission of a PED owner. The student (and/or parent/